

YOUR PERSONAL STATEMENT

- Along with your estimated grades and the reference, this is a key section. This is your opportunity to make your application stand out from the rest.
- A messy and badly completed statement, e.g. full of spelling and grammar mistakes, could result in your application being rejected. Avoid long sentences, allocate a paragraph for each of your main points and use headings if you wish.
- A well presented personal statement, conveying good communication skills, which clearly expresses your information and ideas, will significantly help your application.
- It is essential that you explain the reason behind your selection of courses. In some cases it is linked to your interest in the subject(s). In other cases it may be linked to your chosen career.
- Mention relevant career aspirations and your passion for the subject you wish to study.
- Support your course choices with examples of relevant work experience and holiday / part time work. Also, indicate the skills you have developed from your work experience, e.g. teamwork.
- Mention any skills you have developed during your course, e.g. key skills.
- Mention hobbies, interests, school or college achievements and positions of responsibility. Do not simply list these; rather you should stress what you have gained by doing these activities.
- Remember to take a copy of your application form (for future reference).
- **You have a maximum of 53 lines in which to complete your statement**

Reference Statement

Your Personal Tutor and subject teachers will be asked to discuss:

- Your suitability for your chosen course(s).
- Your academic achievement and potential, including your estimated grades.
- Your personal qualities, e.g. motivation, powers of analysis, independence of thought.
- Your career ideas.
- Other topics such as interests and activities and relevant health or personal circumstances.
- Mr Birkett and Mr Howell will then draw up your reference